

PPC/Buffalo Chapter  
International Association of Administrative Professionals  
\$500 Scholarship Application

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

College Course Name \_\_\_\_\_

College \_\_\_\_\_ GPA \_\_\_\_\_  
(if high school student, transcript needs to be supplied with application)

**Essay:** Describe in 500 words why you are interested in becoming an Administrative Assistant and what attributes you have to contribute to this position.

Please send completed application by April 1, 2022 to: Victoria Wienke, 4125 Chatham Drive, Hamburg, NY 14075. Notification will be sent by April 30, 2022.